



The Reading Center  
DYSLEXIA INSTITUTE OF MINNESOTA

"Toward Literacy for All"

847 5<sup>th</sup> Street NW

Rochester, MN 55901

507-288-5271

fax 507-288-6424

# Registration for Educational Services

FOR OFFICE USE ONLY:	Date Received:	Charges: \$	Scholarship: \$	Client #:
Today's Date:		What kind of services are you requesting from the Reading Center? <input type="checkbox"/> Full Evaluation <input type="checkbox"/> Abbreviated Evaluation <input type="checkbox"/> Reading Readiness/BEFORE		
<b>STUDENT'S NAME:</b> (Person who will be receiving services)				
BIRTHDATE:	AGE:	Sex:	Current GRADE:	Current SCHOOL:
Ethnic Origin:			Has this student received any other services from the Reading Center? <input type="checkbox"/> Yes <input type="checkbox"/> No	
This form is being filled out by:				
Relationship to applicant:				
Applicant lives with: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Both <input type="checkbox"/> Other <input type="checkbox"/> Not Applicable				
<b>1) Parent (mother)/guardian/client name:</b>				
Address:				
City/State/Zip:			County:	
E-Mail:				
Phones H/W/Cell:				
Employer:				
<b>2) Parent (father)/guardian/client name:</b>				
Address:				
City/State/Zip:			County:	
E-Mail:				
Phones H/W/Cell:				
Employer:				

How did you learn of the Reading Center? (Please give name so we can thank them!)

Teacher  Friend  Doctor  Newspaper  Other \_\_\_\_\_

Does the applicant have any previously administered evaluation summaries, IEPs, and/or Section 504 Plans available for review?  Yes  No

♦ If yes, please provide the information to the Reading Center in advance of your testing date.

Is the applicant taking medication that may affect his/her performance in a testing situation?  Yes  No

♦ If yes, please provide details. Make sure that any medications normally taken are also administered on the day of the evaluation.

Has the applicant's hearing or vision been checked recently?  Yes  No

♦ Please provide details if the results were notable.

How do you see the Reading Center helping you or your child?

What concerns brought you to the Reading Center?

### Please mark the type of service that you are requesting from the Reading Center.

I agree upon fees of:

- \$825 Full Educational Evaluation (2 days for evaluation/conference)
- \$925 Full Education Evaluation (1 day for testing/conference)
- \$355 Abbreviated Educational Evaluation (no written report)
- \$230 Reading Skills Assessment  
(Requires a recent medical/educational report approved by a Reading Center tester.)
- add \$70 for online testing (technology and tech troubleshooting fee)
- No Charge\* Reading Readiness Assessment w/no written report for ages 4- 6 years

\*Costs covered by foundation funders.

Important note: Clients selecting the Abbreviated Educational Evaluation do not receive any written documents beyond the profile of test scores. If the client expects to provide the results of the testing to their school, or for any other reason desires a written report of test findings, one should choose the Full Educational Evaluation. If a client has elected to have the Abbreviated Educational Evaluation and after the testing is completed, determines that they wish to have the Full Educational Evaluation so that they might have a written report, this must be requested NO LATER than 2 weeks after the conference. When this is requested the client will pay the balance of the fee difference (additional \$470) and we will schedule the additional testing required to support recommendations for findings and accommodations.

If you would like to pay by credit card, please indicate amount paid: \_\_\_\_\_

Visa/Master Card Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Name on Card: \_\_\_\_\_ Cardholder Signature: \_\_\_\_\_

Please return this completed form with your \$200 deposit for services to the Reading Center. Upon receipt, you will be contacted to schedule an appointment for the evaluation. See below for deposit refund conditions.

DATE: \_\_\_\_\_

Signature of person financially responsible for services \_\_\_\_\_

The Reading Center is committed to providing equal access to its services for individuals from diverse populations.

Deposit refund conditions: • Cancel prior to two weeks before testing date, \$25 is not refunded, of the \$200 fee. • Cancel within two weeks before testing date, \$50 is not refunded, of the \$200 fee. • Same day no-show for testing, \$100 is not refunded, of the \$200 fee. • VISA refunds, deduct 3% processing fee



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# Information Form Questionnaire for Parents

Test Date: \_\_\_\_\_ Time: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Child's Name: \_\_\_\_\_

Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Evaluator: \_\_\_\_\_

Referred by: \_\_\_\_\_

Mother: \_\_\_\_\_

Father: \_\_\_\_\_

Guardian: \_\_\_\_\_

Home phone number: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

Business phone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

e-mail: \_\_\_\_\_

List siblings: names and ages

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the child live with  both parents

mother  father  guardian

Name of custodial parent \_\_\_\_\_

Name of Guardian: \_\_\_\_\_

Name of School: \_\_\_\_\_

Present Grade: \_\_\_\_\_

Has your child ever been held back a grade?

Yes \_\_\_\_\_ No \_\_\_\_\_

Has your child ever skipped a grade?

Yes \_\_\_\_\_ No \_\_\_\_\_

Please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please explain reason for referral. Describe in your own words your child's problem as you understand it. Please include difficulties reported by teachers and your observations at home:

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What are your expectations in regard to this evaluation?

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If your child has had other testing and/or tutoring, please describe:

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If your child's teachers have had concerns about his/her school achievement, please describe them:

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What do you consider to be your child's strengths? Weaknesses?

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What do your child's teachers consider to be his/her strengths? Weaknesses?

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It is generally accepted that learning difficulties run in families. Do you know of other relatives in the immediate or extended family who struggled in school or had a diagnosis such as LD or ADHD?

No \_\_\_\_\_ Yes \_\_\_\_\_ (Explain below) Adopted \_\_\_\_\_

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Date of last vision check with an eye doctor? \_\_\_\_\_

Results: \_\_\_\_\_

Date of last hearing check? \_\_\_\_\_ Ear infections? \_\_\_\_yes \_\_\_\_no

Results: \_\_\_\_\_ If yes, please describe: \_\_\_\_\_

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**History of illness** (please check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> Complicated Pregnancy      | <input type="checkbox"/> Diagnosed Autism                   |
| <input type="checkbox"/> Illness at Birth           | <input type="checkbox"/> Diagnosed Anxiety                  |
| <input type="checkbox"/> Serious Accident           | <input type="checkbox"/> Diagnosed ODD                      |
| <input type="checkbox"/> Serious Illness            | <input type="checkbox"/> Diagnosed OCD                      |
| <input type="checkbox"/> Vision Impairment          | <input type="checkbox"/> Diagnosed Depression               |
| <input type="checkbox"/> Allergies                  | <input type="checkbox"/> Additional Medical History         |
| <input type="checkbox"/> Received Speech Therapy    | <input type="checkbox"/> Procedures with General Anesthetic |
| <input type="checkbox"/> Physical Disability        | Years of Age <input type="checkbox"/> 0-1 _____             |
| <input type="checkbox"/> Continuing Health Problems | <input type="checkbox"/> 1-2 _____                          |
| <input type="checkbox"/> Developmental Delays       | <input type="checkbox"/> 2-3 _____                          |
| <input type="checkbox"/> Motor Delays               | <input type="checkbox"/> 3-5 _____                          |
| <input type="checkbox"/> Diagnosed EBD              | <input type="checkbox"/> 5-10 _____                         |
| <input type="checkbox"/> Diagnosed ADHD             | <input type="checkbox"/> 10+ _____                          |
| <input type="checkbox"/> Diagnosed Asperger's       |   |

List of Medications: \_\_\_\_\_

Additional Comments:

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Please respond to the items below and feel free to include additional information.

**Early Childhood Development:**

	Yes	No		Yes	No
speech is hard to understand			enjoys looking at books		
delayed speech			has difficulty following one- or two-step directions		
enjoys being read to			stuttered/continues to stutter		
plays rhyming games					

**Preschool and Kindergarten:**

	Yes	No		Yes	No
child's attitude changed when he/she entered school			"pretended" to read before learning to read		
is easily frustrated or discouraged while doing paper and pencil activities			cannot seem to remember a list/directions		
has a short attention span			has confusion about handedness		
mispronounces words			professional speech therapy		

**Elementary Grades:**

	Yes	No		Yes	No
does not speak in complete sentences at the start of first grade			does not hold pencil appropriately		
has trouble pronouncing correct sounds of letters			holds pencil in different hand from one he/she eats with		
mispronounces words			has trouble writing on the line		
hates to read			has poor handwriting		
reads but does not comprehend			writes awkwardly		
omits words when reading or writing			can not copy accurately from book or board to paper		
continues to experience reversals			poor speller		
teacher says he/she is not trying			blinks, rubs, or covers eyes frequently		
teacher says he/she does not pay attention			has difficulty rhyming words		

**Middle School and High School:**

	Yes	No		Yes	No
does not like change			cannot tell time with an analog clock		
likes to work with his/her hands			underlines from right to left		
has headaches or is nauseous after reading			has difficulty finding the "right" word when speaking		
is highly verbal; has an excellent verbal vocabulary			written vocabulary is simpler than speaking vocabulary		
"forgets" what he/she is to do			is a silent or quiet individual		

adapted (2006) from the work of Phyllis C. Hutson, Language Skills Academy, Richmond, IN 1/4/16